

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Notice of Meeting

No: KDKCE/2017-18/Meeting /1

Date: 10/06/2017

Notice is hereby given that the meeting of Internal Quality Assurance Cell (IQAC)& T & P incharge will be held at the Conference hall at 2 pm on Monday, 12/06/2017.

Agenda:

1. Approval of minutes of Internal Quality Assurance Cell Meeting held on 11th March 2017 and action taken report.
2. Proposal of international conference on innovative realms in Civil Engineering(IC-IRISE-2018).
3. Proposal of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018).
4. Conclusion of ETSE-2017 & NIRMAN-2017
5. Teacher Training Induction Program on Foundation Course on Human Values and professional Ethics, an initiative of AICTE.
6. Review of RTMNU result of Winter 2016/Summer 2017 Examination
7. LCD TV screen near Reception desk .
8. Plastic free Campus.
9. Conclusion of Co-curricular activities NAVONMESH 2017.
10. Publication of Newsletter of KDK Group of Institutions.
11. Review of Performance Appraisal of staff
12. Proposal of Academic Audit
13. Review of Purchases for 2017-18
14. Approval of Budget for 2017-18

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC, Prof. D. M. Holey

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Minutes of Meeting

No: KDKCE/2017-18/MOM /1

Date: 13/06/2017

The meeting of Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of Principal, KDKCE at the Conference hall at 2 pm on Monday, 12/06/2017.

Following members were present for the meeting.

	Signature
1) Shri Yashraj Mulak Treasurer, BCYRC, Nagpur
2) Dr. A.M.Badar Vice Principal, KDKCE, Nagpur
3) Dr.G.H.Agrawal Dean (Academics & S.D.C.),KDKCE, Nagpur
4) Dr.C.C.Handa Head (Mechanical Engineering Department)
5) Dr. Valsson Varghese Head (Civil Engineering Department)
6) Dr. (Mrs.) S.S.Ambekar Head (Electrical Engineering Department)
7) Prof.G.D.Randive Head (First Year)
8) Prof.A.A.Jaiswal Head (CT Department)
9) Dr. (Mrs.) S.P.Khandait Head (IT Department)
10) Dr. Suhasinee Randhir, Head (MBA Department)
11) Dr. Mrs.N.R.Dhamge Professor (CE)
12) Prof. D. M. Holey, Training & Placement Incharge
13) Dr. D. K. Parbat Sr. Lecturer., Govt. Polytechnic, Nagpur
14) Shri Jitendra Wasnik Managing Director, Narayani Enterprises, Nagpur
15) Shri Mukund Patki Managing Director, Seepage Control, Nagpur
16) Er. Mohan Pidurkar Assistant Professor, PJLCOE, Nagpur
17) Ms Kalyani Trivedi Student, V Sem B.E., Electronics Engineering
18) Dr.P.D.Khandait Head (Electronics Engineering Dept.), Coordinator IQAC

The following points were discussed in the meeting of 12/06/2017

Agenda 1: Approval of minutes of Internal Quality Assurance Cell Meeting held on 11th March 2017 and action taken report.

Resolution 1: Resolved that the IQAC unanimously approved the minutes of the meeting held on 11th March 2017

Agenda 2: Proposal of international conference on innovative realms in Civil Engineering(IC-IRISE-2018).

Resolution 2: Dr. Valsson Varghese proposed to conduct international conference on innovative realms in Civil Engineering(IC-IRISE-2018) on 24th& 25th January 2018. IQAC accepted the proposal & approved unanimously.

Agenda 3: Proposal of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)

Resolution 3:Dr.S.S.Ambekar, Head, Electrical Engineering Department ; proposed to conduct international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018) on 8th& 9th March 2018.IQAC accepted the proposal & approved unanimously.

Agenda4: Conclusion of ETSE-2017& NIRMAN-2017

Resolution 4: Various events like ETSE-2017 & NIRMAN-2017 concluded successfully and the respective Conveners i.e. Dr. Valsson Varghese, convener ETSE-2017 & Professor A.P. Fartode, Convener NIRMAN-2017, & their teams were congratulated.

Agenda 5: Teacher Training Induction Program on Foundation Course on Human Values and professional Ethics, an initiative of AICTE.

Resolution 5: Principal is happy to announce that, AICTE has selected our college for conducting Teacher Training Induction Program on Foundation Course on Human Values and professional Ethics. This new type of training shall be held in the month of December 2017.Dr.C.C.Handa shall be the coordinator. IQAC approved the proposal

Agenda 6:Review of RTMNU result of Winter 2016 Examination

Resolution 6:Review of RTMNU BE/M. Tech. results of Winter 2016 is taken. Concerned HODs are requested to take necessary steps to enhance the results.

Agenda7:Completion of Installation of LCD TV screen near Reception desk .

Resolution 7: Installation of LCD TV screen near Reception desk is completed successfully.

Agenda 8: Plastic free Campus

Resolution 8: Dr. Valsson Varghese discussed the guidelines for saying no to plastic in KDK campus & submitted to IQAC for approval. Proposal is accepted.

Agenda 9: Conclusion of Co-curricular activity NAVONMESH 2017

Resolution 9: NAVONMESH 2017 concluded successfully. Dr. Valsson Varghese, Convener NAVONMESH 2017 & his team was congratulated.

Agenda 10: Publication of Newsletter of KDK Group of Institutions.

Resolution 10: To commemorate the birthday of Hon. Secretary; KDK Group of Institutions publishes the Newsletters. This year also college wishes to publish the Newsletter on 8th December 2017. IQAC approved the proposal.

Agenda 11: Review of Performance Appraisal of staff

Resolution 11: The Faculty Performance Appraisals received by different Departments are discussed and remedial action proposed.

Agenda 12: Proposal of Academic Audit

Resolution 12: Dr.G.H.Agrawal, Dean Academics & one of the IQAC members is nominated to complete the process of Academic Audit

Agenda 13: Review of Purchases for 2017-18

Resolution 13: The purchases expected for 2017-18 is reviewed and recommendations are made.

Agenda 14: Approval of Budget for 2017-18

Resolution 14: Proposed Budget Allocation for 2017-18 is discussed & approved

As there were no other point for discussion, the meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Dr. P.D.Khandait.

Prepared & Circulated By

Dr. P.D.Khandait

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC, Chairperson CDC/Governing Body


K.D.K. college of Engineering, Nagpur

IQAC

Action Taken Report

As per the meeting of IQAC held on 12/06/2017, IQAC has

- i) instructed Dr. Valsson Varghese to draft a proposal for conducting proposed international conference on innovative realms in Civil Engineering(IC-IRISE-2018) on 24th& 25th January 2018.
- ii) instructed Dr.S.S.Ambekar, Head, Electrical Engineering Department ; to draft a proposal for conducting proposed international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018) on 8th& 9th March 2018.
- iii) Appreciated the efforts taken by Dr. Varghese for successful organization of ETSE 2017 held on 17th & 18th March 2017.
- iv) Appreciated the efforts taken by the coordinator, Prof. Fartode & his team for successful organization of of NIRMAN-2017.
- v) instructed Dr.C.C.Handa to make preparations for conducting Teacher Training Induction Program on Foundation Course on Human Values and professional Ethics, an AICTE sponsored event.
- vi) instructed Prof.A.A.Jaiswal to complete the Installation of LCD TV screen near Reception desk
- vii) instructed all the Heads to give wide publicity and take necessary steps for making campus plastic free.
- viii) Instructed Prof. Chandwani for collecting data of News paper to be published.
- ix) instructed all the Heads of different Departments to review the Faculty Performance Appraisal and do recommendations.
- x) instructed all the Heads of different Departments to finalize purchases for the session 2017-18
- xi) instructed all the Heads of different Departments to ensure the adequacy of Budget
- xii) instructed all the Heads of Departments to review recommendations of Auditors in the area of Academic conduct and monitoring and activities, assessment & outcomes etc.



Dr.P.D.Khandait
IQAC Coordinator



Dr.D.P.Singh
Chairman, IQAC

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Notice of Meeting

No: KDKCE/2017-18/Meeting /2

Date: 18/09/2017

Notice is hereby given that the meeting of Internal Quality Assurance Cell (IQAC) will be held at the Conference hall at 1.30 pm on Saturday, 23/09/2017.

Agenda:

1. Approval of minutes of Internal Quality Assurance Cell Meeting held on 12th June 2017 and action taken report.
2. Review of preparations of international conference on innovative realms in Civil Engineering(IC-IRISE-2018).
3. Review of preparations of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018) .
4. Proposal of Conduction of SPARK-2018,NIRMAN-2018,AVISHKAR 2017- 2018 etc
5. Review of RTMNU result of Summer 2017 Examination
6. Proposal of NAVONMESH 2018
7. Proposal of Gap identification for Even Semester of 2017-18
8. Approval to submit the IIQA to NAAC

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC, Chairperson CDC/Governing Body

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Minutes of Meeting

No: KDKCE/2017-18/MOM/2

Date: 25/09/2017

The meeting of Internal Quality Assurance Cell (IQAC) was adjourned for half an hour due to lack of quorum. The meeting then held under the Chairmanship of Principal, KDKCE at the Conference hall at 2.00 pm on the same day i.e. Saturday, 23/09/2017

Following members were present for the meeting.

	Signature
1) Dr. A.M.Badar Vice Principal, KDKCE, Nagpur
2) Dr.G.H.Agrawal Dean (Academics & S.D.C.),KDKCE, Nagpur
3) Dr.C.C.Handa Head (Mechanical Engineering Department)
4) Dr. Valsson Varghese Head (Civil Engineering Department)
5) Dr. (Mrs.) S.S.Ambekar Head (Electrical Engineering Department)
6) Prof.G.D.Randive Head (First Year)
7) Prof.A.A.Jaiswal Head (CT Department)
8) Dr. (Mrs.) S.P.Khandait Head (IT Department)
9) Ms. Suhasinee Randhir, Head (MBA Department)
10) Dr. Mrs. N.R.Dhamge Professor (CE)
11) Ms Kalyani Trivedi Student, VII Sem B.E., Electronics Engineering
12) Dr.P.D.Khandait Head (Electronics Engineering Dept.), Coordinator IQAC

The following points were discussed in the meeting of 23/09/2017

Agenda 1: Approval of minutes of Internal Quality Assurance Cell Meeting held on 12th June 2017 and action taken report.

Resolution 1: Resolved that the IQAC unanimously approved the minutes of the meeting held on 12th June 2017.

Agenda 2: Review of preparations of international conference on innovative realms in Civil Engineering(IC-IRISE-2018).

Resolution 2: Dr. Valsson Varghese informed the preparations like collaboration with Journal, Key note speakers, conference chair etc wr to international conference on innovative realms in Civil Engineering (IC-IRISE-2018) to be held on 24th& 25th January 2018. IQAC expresses satisfaction.

Agenda 3: Review of preparations of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)

Resolution 3:Dr.S.S.Ambekar, informed the preparations like collaboration with Journal, Key note speakers, conference chair etc wr to international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)to be held on 8th& 9th March 2018.IQAC expresses satisfaction.

Agenda 4: Proposal of Conduction of SPARK-2018,NIRMAN-2018,AVISHKAR 2017- 2018
etc

Resolution 4: Proposal of conduction of Various events like **SPARK-2018**, NIRMAN-2018, AVISHKAR 2018 to be conducted are discussed. Names of Conveners/coordinators are shortlisted. They are advised to prepare the plan and submit to the Principal, KDKCE, Nagpur. IQAC approved the proposal.

Agenda 5: Review of RTMNU result of Summer 2017 Examination

Resolution 5:Review of RTMNU BE/M. Tech. results of Summer 2017is taken. Concerned HODs are requested to take necessary steps to enhance the results in general & BE 2nd Year in particular.

Agenda 6: Proposal of NAVONMESH 2018

Resolution 6: It is decided that Annual Co curricular activity - NAVONMESH 2018 shall be held on 29th, 30th& 31st January 18.Dr.P.D.Khandait, Head Electronics Engineering Department shall be the Convener. He is advised to prepare the plan and submit to the Principal.

Agenda 7: Proposal of Gap identification for Even Semester of 2017-18

Resolution7: It is proposed and resolved that all the Heads through PAQIC & DAB should do the exercise of Gap identification for Even Semester of 2017-18

Agenda 8 : Approval to submit the IIQA to NAAC

Resolution 8: IQAC approves the proposal of NAAC Coordinator for submission of IIQA to NAAC, Bangalore

As there were no other point for discussion, the meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Dr. P.D.Khandait.

Prepared & Circulated By

Dr. P.D.Khandait

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC, Chairperson CDC/Governing Body

K.D.K. college of Engineering, Nagpur

IQAC

Action Taken Report

As per the meeting of IQAC held on 23/09/2017, IQAC has

- 1) instructed Dr. Valsson Varghese to organize international conference on innovative realms in Civil Engineering(IC-IRISE-2018) on 24th& 25th January 2018 and do all sort of preparations.
- 2) instructed Dr.S.S.Ambekar, Head, Electrical Engineering Department ; to go ahead and organize international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018) on 8th& 9th March 2018.
- 3) nominated Dr. C.C.Handa as a convener of **SPARK-2018 and instructed to prepare & submit plan.**
- 4) nominated Dr.A.P.Fartode as a convener of NIRMAN-2018 **and instructed to prepare & submit plan.**
- 5) Nominated Professor G.D.Randive as a Convener of AVISHKAR 2017- 2018 **and instructed to prepare & submit plan.**
- 6) Instructed all the HODs to take necessary steps for improving RTMNU BE/M. Tech. results of Summer 2017
- 7) Instructed Dr.P.D.Khandait, Head Electronics Engineering Department to prepare the plan of NAVONMESH-2018 and submit to the Principal.
- 8) **Advised all the Heads of Departments to do the exercise of Gap identification for Even Semester of 2017-18**
- 9) **Instructed NAAC Coordinator to prepare IIQA**



Dr.P.D.Khandait
IQAC Coordinator



Dr.D.P.Singh
Chairman, IQAC

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Notice of Meeting

No: KDKCE/2017-18/Meeting /3

Date: 27/11/2017

Notice is hereby given that the meeting of Internal Quality Assurance Cell (IQAC) will be held at the Conference hall at 3 pm on Thursday, 30/11/2017.

Agenda:

1. Approval of minutes of Internal Quality Assurance Cell Meeting held on 23rd September 2017 and action taken report.
2. Final review of preparations of international conference on innovative realms in Civil Engineering(IC-IRISE-2018).
3. Final review of preparations of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)
4. **Finalisation of SPARK-2018,NIRMAN-2018, AVISHKAR 2017- 2018 etc**
5. Review of RTMNU result of Summer 2017 Examination
6. Review of NAVONMESH 2018
7. Information of IIQA submission to NAAC

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Minutes of Meeting

No: KDKCE/2017-18/MOM /3

Date: 02/12/2017

The meeting of Internal Quality Assurance Cell (IQAC) was held under the Chairmanship of Principal, KDKCE at the Conference hall at 3 pm on Thursday, 30/11/2017.

Following members were present for the meeting.

	Signature
1) Shri Yashraj Mulak Treasurer, BCYRC, Nagpur
2) Dr. A.M.Badar Vice Principal, KDKCE, Nagpur
3) Dr.G.H.Agrawal Dean (Academics & S.D.C.),KDKCE, Nagpur
4) Dr.C.C.Handa Head (Mechanical Engineering Department)
5) Dr. Valsson Varghese Head (Civil Engineering Department)
6) Dr. (Mrs.) S.S.Ambekar Head (Electrical Engineering Department)
7) Prof.G.D.Randive Head (First Year)
8) Prof.A.A.Jaiswal Head (CT Department)
9) Dr. (Mrs.) S.P.Khandait Head (IT Department)
10) Dr. Suhasinee Randhir, Head (MBA Department)
11) Dr. Mrs.N.R.Dhamge Professor (CE)
12) Dr. D. K. Parbat Sr. Lecturer., Govt. Polytechnic, Nagpur
13) Shri Jitendra Wasnik Managing Director, Narayani Enterprises, Nagpur
14) Shri Mukund Patki Managing Director, Seepage Control, Nagpur
15) Er. Mohan Pidurkar Assistant Professor, PJLCOE, Nagpur
16) Ms Kalyani Trivedi Student, VII Sem B.E., Electronics Engineering
17) Dr.P.D.Khandait Head (Electronics Engineering Dept.), Coordinator IQAC

The following points were discussed in the meeting on 30/11/2017

Agenda 1: Approval of minutes of Internal Quality Assurance Cell Meeting held on 23rd September 2017 and action taken report.

Resolution 1: Resolved that the IQAC unanimously approved the minutes of the meeting held on 23rd September 2017

Agenda 2: Final review of preparations of international conference on innovative realms in Civil Engineering(IC-IRISE-2018).

Resolution 2: Dr. Valsson Varghese informed the preparations like collaboration with Journal, Key note speakers, conference chair etc wr to international conference on innovative realms in Civil Engineering (IC-IRISE-2018) to be held on 24th& 25th January 2018. IQAC expresses satisfaction.

Agenda 3: Final review of preparations of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)

Resolution 3:Dr.S.S.Ambekar, informed the preparations like collaboration with Journal, Key note speakers, conference chair etc wr to international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)to be held on 8th& 9th March 2018.IQAC expresses satisfaction.

Agenda 4: **Finalisation of SPARK-2018,NIRMAN-2018, AVISHKAR 2017-2018 etc**

Resolution 4: As per the plans submitted by conveners/coordinators, various events like **SPARK-2018**, NIRMAN-2018, AVISHKAR 2017-2018 to be conducted are finalized. Dr. C.C.Handa shall be the convener of **SPARK-2018 which will be held on 16th March 2018**; Dr.A.P.Fartode shall be the convener of NIRMAN-2018 to be held on 15th March 2018; Professor G.D.Randive shall be the Convener of AVISHKAR 2017- 2018 which is scheduled on 12th January 2018.They are advised to go ahead. IQAC approved the proposal.

Agenda 5: Review of RTMNU result of Summer 2017 Examination.

Resolution 5: Review of RTMNU BE/M. Tech. results of Summer 2017 is taken. Concerned HODs are requested to take necessary steps to enhance the results.

Agenda 6: Discussion of NAVONMESH 2018

Resolution 6: Review of preparations of Annual Co curricular activity - NAVONMESH 2018 is taken. Dr.P.D.Khandait, Convener explained the plan. IQAC approved

Agenda 7: Information of IIQA submission to NAAC

Resolution 7 : Dr.P.D.Khandait, NAAC Coordinator informed that IIQA is submitted on 10th November 2017. SSR is to be uploaded within two months

As there were no other point for discussion, the meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Dr. P.D.Khandait.

Prepared & Circulated By

Dr. P.D.Khandait

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC, Chairperson CDC/Governing Body

K.D.K. college of Engineering, Nagpur

IQAC

Action Taken Report

As per the meeting of IQAC held on 30/11/2017, IQAC has

- 1) Instructed Dr. Valsson Varghese to submit the final info related to collaboration with Journal, Key note speakers, conference chair etc wr to international conference on innovative realms in Civil Engineering (IC-IRISE-2018) being held on 24th& 25th January 2018.
- 2) Instructed Dr.S.S.Ambekar, to submit the final info like collaboration with Journal, Key note speakers, conference chair etc wr to international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018)to be held on 8th& 9th March 2018.
- 3) Instructed Dr. C.C.Handa to make arrangements of **SPARK-2018 to be held on 16th March 2018**; Dr.A.P.Fartode to make arrangements of NIRMAN-2018 to be held on 15th March 2018 and Professor G.D.Randive to make arrangements of AVISHKAR 2017-2018 which scheduled on 12th January 2018.
- 4) Instructed Dr.P.D.Khandait, Head Electronics Engineering Department & Convener of NAVONMESH 2018; to call Quotations of different parties for decoration, light etc and finalize the theme of NAVONMESH-2018.
- 5) Instructed Dr.P.D.Khandait, NAAC Coordinator to prepare SSR in consultation with NAAC criteria incharges.



Dr.P.D.Khandait

IQAC Coordinator



Dr.D.P.Singh

Chairman, IQAC

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Notice of Meeting

No: KDKCE/2017-18/Meeting /4

Date: 20/03/2018

Notice is hereby given that the meeting of Internal Quality Assurance Cell (IQAC) will be held at the Conference hall at 2 pm on 24/3/2018.

Agenda:

1. Approval of minutes of Internal Quality Assurance Cell Meeting held on 30th November 2017 and action taken report.
2. Proposal of international conference by Basic Science Department
3. Proposal of international conference by Mechanical Engineering Department
4. **Conclusion of** international conference on innovative realms in Civil Engineering(IC-IRISE-2018),international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018),**SPARK-2018**,NIRMAN-2018, AVISHKAR 2017- 2018 etc
5. Review of RTMNU result of Winter 2017 Examination
6. Conclusion of NAVONMESH 2018
7. Discussion of future plan of action for 2018-19
8. Proposal to change the student member of IQAC

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC

K.D.K. COLLEGE OF ENGINEERING, NAGPUR

Minutes of Meeting

No: KDKCE/2017-18/MOM /4

Date: 26/03/2018

The meeting of Internal Quality Assurance Cell (IQAC) was adjourned for half an hour due to lack of quorum. The meeting then held under the Chairmanship of Principal, KDKCE at the Conference hall at 2.30 pm on the same day i.e. Saturday, 24/03/2018.

Following members were present for the meeting.

	Signature
1) Dr. A.M.Badar Vice Principal, KDKCE, Nagpur
2) Dr.G.H.Agrawal Dean (Academics & S.D.C.),KDKCE, Nagpur
3) Dr.C.C.Handa Head (Mechanical Engineering Department)
4) Dr. Valsson Varghese Head (Civil Engineering Department)
5) Dr. (Mrs.) S.S.Ambekar Head (Electrical Engineering Department)
6) Prof.G.D.Randive Head (First Year)
7) Prof.A.A.Jaiswal Head (CT Department)
8) Dr. (Mrs.) S.P.Khandait Head (IT Department)
9) Ms. Suhasinee Randhir, Head (MBA Department)
10) Dr. Mrs. N.R.Dhamge Professor (CE)
11) Prof. D. M. Holey, Training & Placement Incharge
12) Er. Mohan Pidurkar Assistant Professor, PJLCOE, Nagpur
13) Ms Kalyani Trivedi Student, VIII Sem B.E., Electronics Engineering
14) Dr.P.D.Khandait Head (Electronics Engineering Dept.), Coordinator IQAC

The following points were discussed in the meeting held on 24/03/2018

Agenda 1: Approval of minutes of Internal Quality Assurance Cell Meeting held on 30/11/2017 and action taken report.

Resolution 1: Resolved that the IQAC unanimously approved the minutes of the meeting held on 30th November 2017.

Agenda 2: Proposal of international conference by Basic Science Department

Resolution 2: Basic Science Department proposed to conduct an international conference in the Month of December 2018. IQAC approved the proposal and asked to submit detail plan.

Agenda 3 : Proposal of international conference by Mechanical Engineering Department

Resolution 3: Mechanical Engineering Department also proposed to conduct an international conference in the Month of December 2018/January 2019. IQAC approved the proposal and asked to fine tune and submit detail plan .

Agenda 4: **Conclusion of** international conference on innovative realms in Civil Engineering(IC-IRISE-2018),international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018),**SPARK-2018**,NIRMAN-2018,AVISHKAR 2017-2018 etc

Resolution 4: All the events concluded successfully and IQAC congratulated Dr. Valsson Varghese & team for international conference on innovative realms in Civil Engineering(IC-IRISE-2018), Dr.S.S.Ambekar & team for international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018), **Dr.C.C.Handa, Convener and team of SPARK-2018**, Dr.A.P.Fartode, Coordinator and team of NIRMAN 2018, Professor G.D.Randive Coordinator & team of AVISHKAR 2017- 2018.

Agenda 5: Review of RTMNU result of Winter 2017 Examination.

Resolution5: Review of RTMNU BE/M. Tech. results of Winter 2017 is taken. Concerned HODs are requested to take necessary steps to enhance the results.

Agenda 6: Conclusion of NAVONMESH 2018

Resolution 6: All the NAVONMESH 2018 related events concluded successfully and IQAC congratulated Dr.P.D.Khandait, Convener & team.

Agenda 7: Discussion of future plan of action for 2018-19

Resolution 7: IQAC discussed and proposed the following activities for the coming session of 2018-19

- International Conference: Planned for two international Conferences. One International Conference for 2018-19 by Basic Science Department in the month of December 2018 & other by Mechanical Engineering Department in the month of March 2019.
- Planned the Peer team visit for NAAC accreditation in the month of October 2018.
- Planned for the NBA accreditation of five Departments i.e. Civil Engineering, Electrical Engineering, Mechanical Engineering, Computer Technology and Electronics Engineering.
- Short Term Training Programs (STTP) /Faculty Development Program (FDP): Planned for at least Seven National level STTPs/FDPs for 2018-19 .
- Organization of AVISHKAR 2018-19, NAVONMESH 2019, SPARK-2019 & NIRMAN-2019
- Academic Audit Internal: Planned for internal academic audits in academic year 2018-19
- Organization of Workshops : Planned for at least Seven Workshops for 2018-19.
- Organization of Hackathon
- To start new program Computer Science and Engineering with an intake of 90.
- Closure of Second Shift of Mechanical Engineering
- Improving placement of students in terms of packages offered by companies.
- Submitting Research Proposals to various Funding Agencies
- Submitting AICTE- AQIS proposals
- Increase Industry Institute Interaction activities
- Organization of International Education Fair
- Institute participation in AICTE-CII Survey to assess the current status of partnership between institution and industry.
- Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives
- Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by other colleges/ universities and external agencies
- Promoting activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff

- Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects .
- Participation in Extension Activities like Orphanage Visit, Blood Donation, Book/Cloth Donation Camp, Program on Girls Safety, Participation of Students in NSS/NCC Events.
- Promote Skilling activities
- Enhance Incubation activities
- Enhance Sponsored Industry based Projects
- Promoting Entrepreneurship development Programs in Collaboration with ministry of Micro Small Medium Enterprise (MSME)
- Encourage participation in MOOCS/NPTEL courses
- Renovation of laboratories of Mechanical engineering, HOD office of Electrical Engineering, Civil Engineering Project Lab and Seminar Hall
- purchase additional license softwares of Microsoft

Agenda 8: Proposal to change the student member of IQAC

Resolution 8: Ms Kalyani Trivedi, Student,VIII Sem B.E., Electronics Engineering is going to pass out VIII sem B.E. in Summer 2018, hence requested to replace her from IQAC. So IQAC discussed on the issue and agreed on the name of Mr.Yash Jaiswal,VII Sem B.E.Mechanical Engineering

As there were no other point for discussion, the meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Dr. P.D.Khandait.

Prepared & Circulated By

Dr. P.D.Khandait

IQAC Coordinator

Copy to:- Principal, Vice Principal, Dr.G.H.Agrawal, All HODs (Mech /Elect/Civil /Etrx /CT/IT/First year/MBA), members of IQAC, Chairperson CDC/Governing Body

K.D.K. college of Engineering, Nagpur

IQAC

Action Taken Report

As per the meeting of IQAC held on 24/3/2018, IQAC has

- 1) Instructed Basic Science Department to prepare a proposal of international Conference to be organized in the month of December 2018.
- 2) Instructed Mechanical Engineering Department to organize an international conference in the Month of December 2018/January 2019
- 3) Appreciated the efforts of Convener and his team of international conference on innovative realms in Civil Engineering(IC-IRISE-2018), convener of international conference on innovations, advances & practices in Electrical Engineering (ICAPE 2018), convener of **SPARK-2018** convener of, NIRMAN-2018 and convener of AVISHKAR 2017-2018 for successful conduction of those events.
- 4) Appreciated Dr.P.D.Khandait and team for successfully conducting NAVONMESH-2018.
- 5) Instructed Dr.S.P.Wankhede for planning of International Conference by Basic Science Department in the month of December 2018 & Dr. C.C.Handa, HOD Mechanical Engineering Department for planning of International Conference in the month of March-April 2019.
- 6) Instructed NAAC coordinator, Dr.P.D.Khandait to make necessary preparations for Peer team visit for NAAC accreditation proposed in the month of October 2018.
- 7) Instructed HODs of five Departments i.e. Civil Engineering, Electrical Engineering , Mechanical Engineering, Computer Technology and Electronics Engineering to finalize the NBA SAR report at the earliest
- 8) Instructed HODs of different Departments to plan & organize Short Term Training Programs (STTP) /Faculty Development Program (FDP) in 2018-19 .
- 9) Instructed Dr. P.D.Khandait for planning & organization of SPARK-2019; Dr. Anup Fartode for planning & organization of NIRMAN-2019; Professor G.D.Randive for planning & organization of AVISHKAR 2018-19 and also NAVONMESH-2019.
- 10) Instructed HODs of different Departments to prepare reports for Academic Audit.

- 11) Instructed HODs of different Departments for planning & organization of Workshops.
- 12) Instructed HOD (CT) for organization of Hackathon
- 13) Instructed HOD (CT) for necessary preparations to apply for Computer Science and Engineering with an intake of 90.
- 14) Instructed HOD (Mechanical Engineering) for necessary preparations to apply for Closure of Second Shift of Mechanical Engineering
- 15) Instructed T & P coordinator to take necessary steps for Improving placement of students in terms of packages offered by companies.
- 16) Instructed Professors/Associate Professors to Submit Research Proposals to various Funding Agencies
- 17) Instructed HODs to prepare AICTE- AQIS proposals
- 18) Instructed HODs to take necessary steps to enhance Industry Institute Interaction activities.
- 19) Instructed T & P coordinator to take necessary steps for organization of International Education Fair
- 20) Instructed Prof. Tushar Shelke, program coordinator, NSS to take necessary steps for enhancing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives. He is further instructed to enhance the Participation in Extension Activities like Orphanage Visit, Blood Donation, Book/Cloth Donation Camp, Program on Girls Safety, Participation of Students in NSS/NCC Events etc.
- 21) Instructed different HODs to promote the participation of students and staff in seminars, workshops, sports and cultural activities organized by other colleges/ universities and external agencies
- 22) Instructed Dr.G.H.Agrawal, Dean Students Development to promote activities such as Yoga, physical exercise, meditation etc. related to development of mental and physical fitness of students, faculty and staff
- 23) Instructed different HODs to take necessary measures for Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects .
- 24) Instructed different HODs to Promote Skilling activities at the Department level.

- 25) Instructed Dr.C.C.Handa to take measures to enhance Incubation activities
- 26) Instructed different HODs to fetch Sponsored Industry based Projects
- 27) Instructed Dr.C.C.Handa for Promoting Entrepreneurship development Programs in Collaboration with ministry of Micro Small Medium Enterprise (MSME)
- 28) Instructed Dr. Mrs. S. P. Khandait, SPOC, NPTEL to encourage participation in MOOCS/NPTEL courses
- 29) Instructed Prof.S.R.Satone, CED, to prepare the detailed plan of Execution of Renovation of laboratories of Mechanical engineering, HOD office of Electrical Engineering and Civil Engineering Project Lab and Seminar Hall
- 30) Instructed Prof.A.A.Jaiswal to invite Quotations and prepare a purchase plan of additional license softwares of Microsoft
- 31) Instructed to replace Kalyani Trivedi, Student, VIII Sem B.E., Electronics Engineering as per her request as she is going to pass out VIII sem B.E. in Summer 2018.



Dr.P.D.Khandait

IQAC Coordinator



Dr.D.P.Singh

Chairman, IQAC