

CODE OF CONDUCT

For

STUDENTS

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1. Vision & Mission of the College

Vision

"Service to the society through Quality Technical Education"

Mission

- Academic Excellence in Engineering and Technology Through Complete dedication to all round Growth of Students.
- Enable the Students to Develop Outstanding Professional with Technical Competence and Management Skills.
- Fulfill the Expectance of the Society and Industries with Ethical Standards for developing Sustainable Solutions

2. About KDK College of Engineering

K. D. K. College of Engineering, Nagpur is established in 1984, approved by AICTE, New Delhi and Director of Technical Education, Maharashtra, and affiliated to Rashtsant Tukadoji Maharaj Nagpur University, Nagpur. The government of Maharashtra has conferred an 'A' Grade based on excellence & adequate infrastructure as well as the academic achievements of students and faculty. The college offers Six Undergraduate Courses in Civil, Mechanical, Electrical, Computer Science & Engineering, Electronics and Telecommunications, Information Tech and Three Postgraduate courses in Structural Engineering, and Mechanical Engineering Design and Master of Business Administration with a total Intake capacity of 666. National Board of Accreditation (NBA) has accredited five UG programs viz. Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics Engineering and Computer Technology in 2019. NBA had accredited Civil Engineering and Mechanical Engineering two times earlier i.e. in 2002 & 2008, whereas NBA accredited Electrical Engineering in 2008. National Assessment & Accreditation Council (NAAC) also accredits K D K CoE In 2019. Recently, the Indian Society for Technical Education (ISTE) has awarded the college with Best Green Campus Award 2019. The college has many achievements in the academic fields wherein staff and students have excelled in various domains.

The Vision of College is "Service to the Society through Quality Technical Education". The college is organizing many activities aligning with its vision, thereby strengthening and enhancing academic values on the campus. International Conferences, Short-Term Training Programs, Expert Talks by professionals representing many reputed institutions/organizations from India and across the world, Faculty Development Programs, Industrial Projects, Industrial

Visits, Summer Training, etc. are the academic enhancement events. The college has promoted research culture on the campus resulting in many faculties being awarded PhD. Presently 41 faculties have been awarded Ph. D. and 5 faculties have submitted their Ph. D. thesis while 25 faculties are pursuing. The College has submitted the proposals under various schemes of AICTE-AQIS and in the session 2019-20 the college received Grants of Rs. 24.43 Lakhs under various AQIS schemes.

An Internal Quality Assurance Cell (IQAC) has been set-up to monitor and to establish the standards in academics as well as in administration. The Cell has been functioning actively to improve the overall performance of institutions in terms of quality in the teaching-learning process and academic administration through continuous monitoring and constant follow-up of undergoing activities.

The quality academic atmosphere and research culture supplemented by excellent infrastructure in the campus helped to attain desired placements of students, which consistently show more than 70% of students of all the branches were absorbed in well-known and reputed companies across India.

3. Code of Conduct for Students

Backward Class Youth Relief Committee, Nagpur has established Karmaveer Dadasaheb Kannamwar College of Engineering in the heart of the city of Nagpur to disseminate Technical Education to the students. The students belonging to different castes, creeds, religions as well as students who hail from rural and urban areas seek admission to the college. The authorities of the college make all possible endeavors for the holistic development of the students. The students who seek admission to the college are the main stakeholders of the college. The co-operation of the students too is essential and complimentary to the efforts of the college. Therefore the students also need to be confined to the Code of Conduct.

3.1. Responsibilities of the students:

Students should:

- a) Bear in mind that they seek admission to the college to learn and make their career.
- b) Note all rules, regulations and policies laid down by the college authorities and strictly follow them.
- c) Pay the Tuition fees and Other fees promptly and regularly.
- d) Maintain social harmony in the college campus and the hostels.
- e) Attend the theory and practical classes punctually and regularly.
- f) Maintain qualitative academic, cultural and social atmosphere in accordance with the vision of the college.
- g) Avail all educational opportunities and facilities available in the college.

- h) Refrain from political activities and other activities deemed under the purview of “Ragging” and Harassment of any type.
- i) Respect the Laws of the Country and be aware of Human Rights and values the Country has preserved since generations.
- j) Carry their identity cards in the college campus.
- k) Abstain from use / possession of alcohol, tobacco or any narcotic / intoxicants in the campus and hostels.
- l) Attend the college in prescribed dress code.
- m) Note that prescribed dress code and identity card are mandatory in classrooms, laboratories, library and in all the functions of the college.
- n) Participate in academic and non-academic activities with enthusiasm.
- o) Spend their free time in library reading room.
- p) Refrain from using cellophanes in classrooms, library, computer centre, examination hall etc.
- q) Abstain from any anti-institutional, anti-national, anti-social or immoral activities in the campus and hostels.
- r) Refrain from Acts of defacing, disfiguring, damaging and destroying private, public or institutional property.
- s) Obtain prior permission from the college authorities to display or exhibit banners, boards, flex in the campus and hostel.
- t) Park their vehicles in the parking space.
- u) Avoid loitering in the campus of the college.
- v) Abstain from involvement in any activity which is likely to lower down the reputation of the college.
- w) Refrain from verbal / non-verbal indecent conduct, physical conduct or derogatory act with girls and women employees.

3.2. Students and Teachers:

Students should:

- a) Pay respect to the teachers and follow their instructions in respect of all the matters related to the college.
- b) Participate in teaching-learning process with ardency and attention.
- c) Approach the teachers to solve problems or difficulties as per convenience of the teachers.
- d) Give feedback about the teachers as per dictates of the conscience.
- e) Seek guidance of the teachers in respect of academic and non-academic activities.

3.3. Students and Supporting Employees:

Students should:

- a) Be aware that the supporting employees or non-teaching employees are also important stakeholders of the college.
- b) Approach the supporting employees in respect of problems regarding documents and other matters.
- c) Behave with supporting employees in courteous manner.

3.4. Students and Colleagues:

Students should:

- a) Treat other students in the same manner as they themselves wish to be treated.
- b) Speak respectfully of other students and render assistance to them for professional betterment.
- c) Behave with other students in cordial manner.
- d) Refrain from involving in acts of misconduct along with other students.
- e) Co-operate with other students in organization of academic and non-academic activities.
- f) Abstain from forming a group or union for activities detrimental to the reputation of the college.
- g) Refrain from instigating other students for participation in illegal, immoral and unethical activities.
- h) Accord co-operation to other students in all the activities conducted for the holistic development of students.
- i) Abstain from any act which is likely to harass or tease the other students in the campus and in hostels.

3.5. Students and Disciplinary Action:

Students are directed not to involve themselves in any act of misconduct and the act which causes breach of rules and regulations. However, if any student is found involved in misconduct and breach of rules the college authorities shall take the following actions depending upon the severity of the offence.

A. Warning

- a) The student involved in any objectionable behavior will be issued a warning letter.
- b) The parents / local guardians of the student concerned will be called for discussion about the misconduct . An undertaking in this regard will be sought from the parents / local guardian.

B. Submission of Apology:

Any student found guilty, will be asked to tender an apology for his/her misconduct assuring that he/she will not indulge in such activity in future.

C. Restitution:

It relates to recovery or reimbursement in terms of money to compensate for personal injury, loss, damage, disfiguration of the property of the college. The guilty student shall be required to compensate for such matters.

D. Suspension:

A student /group of students may be suspended from attending the classes. The student/group of student shall lose attendance for the suspended period.

E. Forfeiture:

Caution money deposit of student involved in misconduct shall be forfeited.

F. Expulsion:

This is the final and radical disciplinary action which shall be exercised only in cases where stern action is inevitable. This will result in permanent dismissal of the student concerned from the college. Such a student will not be eligible for re-admission to this college.



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